

Date of issue:	
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FENCE POST MEETING

FARM NAME:	DATE:
Staff Present:	

AGENDA ITEMS	YES	NO
Minutes of last Fence Post meeting discussed.	<input type="radio"/>	<input type="radio"/>
Accidents/Incidents since last Fence Post meeting discussed.	<input type="radio"/>	<input type="radio"/>
Training, any outstanding or needed.	<input type="radio"/>	<input type="radio"/>
Any safety updates, farm or company information.	<input type="radio"/>	<input type="radio"/>
Risk Management (action plans, new risks, seasonal factors).	<input type="radio"/>	<input type="radio"/>
Think Back - has anything routine happened that should be recorded.	<input type="radio"/>	<input type="radio"/>
Contractors, any issues/ work coming up.	<input type="radio"/>	<input type="radio"/>
Review of farms emergency preparedness (No more than 6 months apart).	<input type="radio"/>	<input type="radio"/>
Annual review of Risk Register.	<input type="radio"/>	<input type="radio"/>
General discussion.	<input type="radio"/>	<input type="radio"/>

MINUTES

FARM MANAGER SIGNATURE:

FENCE POST MEETING

MINUTES CONTINUED...

FARM MANAGER SIGNATURE: